



Boulder Dance Coalition

Music, Dance & Folk Culture

6185 Arapahoe Road

Boulder, CO 80303

BDC BOARD MEETING 03-05-20 - at the Avalon. The meeting was called to order by President Larry Utter at 7:02 PM.

PRESENT: Dorothy Vernon, Larry Utter, Steward Hartman, Caroline Stepanek, Susie Reisser, Deborah Howard, Susan Smith, Jim Borzym, Chuck Palmer

APPROVAL OF MINUTES: 02-06-20 - **MOTION** – Dorothy. 2nd - Susan. Passed.

TREASURER: Deborah - \$27,605.32 in our account.

AVALON MANAGEMENT COMMITTEE: Caroline - When you open the website, people have trouble confusing the rental calendar with the schedule. Dorothy will look into. 16 new regular renters have signed up since August. Becky Bragg joined the committee to take Ingvar Sodal's place. Marie Bush's art has been installed in the lobby.

AVALON REPORT: Chuck - he picked up 16 new sofas at no cost for the facility. The ones in the lobby are tired, too. He has finished the taxes for Boulder Dance LLC.

BUSINESS

DIRECTORS' AND OFFICERS' INSURANCE: Dorothy has seen a figure of \$800/year. This would buy protection for the board from being sued if someone sues the BDC for malfeasance.

OUTREACH COORDINATOR POSITION: Dorothy & Larry have advertised the position. They would like to hire someone, and they have people to interview. Pay is to be determined, and the amount of time. \$18-25/hour seems reasonable, half-time likely. Dorothy suggests we combine the outreach coordinator position with the festival director position. They have asked Judy Wong to assist with interviewing. Board discussed and agreed they should move forward to interview and hire.

CORONAVIRUS: It is important to have a plan before it becomes an issue. Dorothy and Larry will compose the information for distribution, and Larry will send an email with our policy to our renters. Issues addressed include: supplies - soap, towels, sanitizers; public notices; additional cleaning; communication to groups; information to renters about our policy. Chuck investigated touchless dispensers of sanitizer to place by the food in the ballroom, North Lobby, tango studio and in Sodal Hall. He will purchase wall mounted dispensers. Chuck will look into disinfectant cleaners for the facility, and he will talk to the janitorial crew about it.

NEXT MEETING & ADJOURNMENT: April 2 at the Avalon. **MOTION:** Dorothy. 2nd - Deborah. Passed. 8:11PM.

Respectfully submitted,
Susie Reisser, Secretary

