



## Village Arts Coalition

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**MINUTES VAC Board Meeting 5 June 2014** at the home of Susan Smith. Called to order by Larry Utter at 7:09 PM.

**PRESENT:** Susan Smith, Caroline Stepanek, Deborah Howard, Larry Utter, Willard Crary, Bill Johns, Jim Borzym, Stewart Hartman, Bill Johns, Rick Thompson, Joseph Snowhawk, Deborah Howard.

1. **APPROVAL OF MINUTES** – 18 May 2014 – motion passed.
2. **AVALON REPORT** – Chuck absent. Discussed broken light wiring on the kitchen door (outside). Kitchen door left open last week. Should one fluorescent light in the hall to the bathroom always be on? How about a motion sensor? Stains on Sodal Hall floor by the piano. Chuck sent a printed report. Maggie Butler is in charge of cleaning and Sodal Hall procedures, and this is going well. The ballroom floor has been refinished and boards replaced. HVAC (Heating, Ventilation, and AC) for the Ballroom is proceeding. Met with Tracy from Meyer Heating twice (once in his office and once on site). The system design has gone through some adjustments. Have met with the room designers Cathy and Dan McNeil a couple of times. There have been complaints, especially by day users, about inadequate light on a speaker's face when on the stage, without washing out the screen. Caroline will look into this. Better light will come with the ballroom ceiling when installed.
3. **ELECTION OF OFFICERS** – Slate of Larry Utter – President; Jim Borzym – Vice President; Susie Reisser – Secretary; Deborah Howard – Treasurer. All elected.
4. **MEETING NIGHT** – Changing the night was discussed, but consensus elected to retain the first Thursday of the month.
5. **INTERNATIONAL FESTIVAL** – Jim Schwarzkopff absent. There is a sign posted for volunteers in the Avalon coat room. Discussion about not having the schedule on the web site. Volunteer letter received today. The sign-up sheet should be moved to the lobby. Allow two free entries per participating group in the month of September in exchange for setting up or tearing down.
6. **NEW SIGN** – Tabled, since Chuck was absent.
7. **GOALS FOR COMING YEAR** – A. Tax preparer needed. B. Funds saved for capital call. C. Plan for succession of key personnel.
8. **NEXT MEETING** – 3 July at Susan Smith's home.
9. **ADJOURNMENT** – 8:59 PM.

Submitted by Willard Crary for Susan Reisser