



## Village Arts Coalition

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**Minutes: VAC Board Meeting 2 January 2013** at the Avalon. President Larry utter called the meeting to order at 7:03 PM.

**Members Present:** Chuck Palmer, Melba Shepard, Caroline Stepanek, Joseph Snowhawk, Rick Thompson, Larry Utter, Susie Reisser, Steward Hartman, Jim Borzym, Willard Crary. We had a quorum.

1. **Approval of Minutes:** The date needs correction from Dec. 4 to the 5th. **Motion** - Chuck - to approve the minutes with the date correction. 2nd - Caroline. Motion passed.
2. **Standing Reports**
  - A. **Treasurer** - Deborah has no report. The Schwab account is closed, and we have removed our funds.
  - B. **Avalon Management Committee** - a report has been emailed. See attachment. Avalon expenses have gone up 6-10%. Rental rates were reviewed and raised, \$5 for small event groups, \$10 for large event groups. Steward requested Chuck send out information on this. Management change - Larry thanked Rick for all the hard work. Rick has been replaced by Jim Schwarzkopff. Rick will continue on with special events, \$25/hour. Jim will have the same \$30,000/year pay as Rick had. Jim will work 3 days a week and handle phone calls and emails from his e-phone.
  - C. **Avalon Report** - Chuck – soundproofed the tango studio. A possible tenant has been found for the vacant church space, waiting on county for approval, as it will change from church use to indoor recreation exercise use. The fire marshal found some battery and fire extinguisher issues, which have been rectified. But a power strip on the wall in the main ballroom has to be dealt with. So the permit regarding the tango studio and the kitchen egress door is still not complete, pending fire marshal approval.
  - D. **Avalon Manager Report** - Rick. Joseph will be starting a West Coast Swing and Blues event in Sodal Hall on Thursdays.
3. **Business**
  - A. **Procedures for Annual Meeting** - Steward. We need to come up with a workable system to achieve a quorum at this meeting, perhaps lowering what a quorum is to one third of the groups. Steward will rewrite for the by-laws. He will also update the by-laws with the other recent amendment. Larry will be getting group member renewal notices out soon. We should consider what it means to be a group member. The Annual Meeting will be Sunday, May 18. Details to follow later. Deborah, Susie, Melba and Larry are cycling off. Susie and Larry will continue; Melba will not. Deborah? Nominating Committee: Rick, Susan, Chuck, Willard, Jim.
  - B. **Art** - update. Chuck gave Bob a check for \$3,000 for the broken sculpture. Chuck has talked with him and Bea Butler about their art for feedback about their expectations from us. Bob worries about theft. He suggests security cameras in the parking lot and lobby, an investment of \$1200-\$2500. An art policy is a management committee issue. The committee will generate a policy . **MOTION:** Rick - "I make a motion that the management committee recommend a written policy for art displayed at the Avalon." 2nd-Steward. 2 opposed, 8 in favor. Chuck will first talk with the artists for input.
  - C. **ASCAP** - BCAA has not responded to Jim. Chuck suggests we talk to lawyer Thomas Howard. Jim will talk to CDSS to see what they do.

**D. Progress on Implementing New Name** - Marshall has secured two domain names for a minimal amount of cost: "[BoulderDanceCoalition.org](http://BoulderDanceCoalition.org)" and "[BoulderDanceCo.org](http://BoulderDanceCo.org)." Willard will check with the IRS about the name change.

**E. Donation of Other FDIG Shares to VAC** – So far, we have been unable to persuade anyone to donate. Two owners would like to sell shares: Anne Vickery and Harold Ryan . We aren't interested in buying shares.

4. **Adjournment** – Motion – Willard. 2<sup>nd</sup> – Jim. Passed unanimously. Next meeting - Feb. 6 at the Avalon.

Respectfully submitted,

Susan Reisser, Secretary

**Attachment:**

**REPORT OF THE AVALON MANAGEMENT COMMITTEE, JANUARY 2, 2014**

In the two months since the VAC established the Avalon Management Committee its members have met several times to review the current operations of the Avalon and to establish the duties and performance standards of the Avalon manager.

The first result of this review was the issuance of a policy covering unsupervised children at the Avalon, which has been distributed to all groups renting space. We feel that this has had an immediate positive effect.

The second is the appointment of a new Avalon manager. As of January 1, 2014 this position will be held by Jim Schwartzkopff, who is already known to the VAC as the coordinator of the Boulder International Festival. Jim has spent many years managing art, theater and dance events or venues around Colorado. The committee is pleased to have found such an experienced manager for the VAC rental spaces at the Avalon.

Rick Thompson, who has served us well during our growth and change with many new ideas and a real hands on approach, will continue to do contract work for event chaperoning and other services as needed, given his availability.

As manager Jim will be the primary contact for groups or individuals renting VAC space. The AMC has also set up a committee email for any concerns that go beyond day-to-day management issues.

The group email is: [AvalonManagementCommittee@villageartscoalition.org](mailto:AvalonManagementCommittee@villageartscoalition.org)

The AMC has approved the schedule of rental rates for 2014 and is in the process of distributing contracts to all groups with on-going rentals.