



Village Arts Coalition

Minutes: VAC Board Meeting 1 November 2012 at the home of Susan Smith. Called to order at 7:19PM

1. **Present:** – Susan Smith, Jim X Borzycz, Steward Hartman, Rick Thompson, Willard Crary, Deborah Howard. Guests Bev Baker, Christina Geck. Meeting was chaired by Willard Crary, VP, in the absence of the president.
2. **Approval of Minutes** of 4 October 2012.
3. Discussion of International Festival with Bev Baker. Thanks to Bev for her past help with the Festival.
 - a. Bev Baker will continue to schedule the performers. She has a process for scheduling and re-checking performance times to ensure everything runs smoothly.
 - b. Not all performers are members of VAC. Should they be? (yes)
It's important to have a good mix to encourage an audience.
 - c. Band on Saturday. Cost of \$800 seems a lot for the VAC to spend, could we use recorded music? Should there be sets of international folk dances followed by sets of other music, contra or swing to encourage audience participation? We need to rework the format of the Saturday night dance.
 - d. Should send out the "Call for Volunteers" letter fairly soon, and begin to solicit for performers in February. We need volunteers to keep this festival alive. Need to ask the groups for specific help. If we send out a list of volunteer jobs with the request for performers maybe the groups could sign up for specific tasks. Some groups are very small and might not be able to furnish a volunteer.
 - e. Venders. Bev had no opinion. Others say it adds to the international flair and our profit only comes from the vender rentals. Can use between 20 and 30 vendors. We could expand to the next block if needed. Food vendors are out as power is a problem. Only non-profits can use the space in front of the county courthouse.
 - f. Coordinator Position. Caroline and Melba will meet with possible candidates and select a coordinator. Pay is up in the air as there is less work to be done this year since the grant and report are submitted. In the past it has been \$100/month.
4. **Standing Reports**
 - a. **Treasurer** – No new report
 - b. **Avalon** – (per Steward and Rick)
 1. Oak flooring has been added to the stage storage.
 2. Gustavo is moving in and re-modeling the tango studio.
 3. Chuck is calling on small groups to help with building during the week.
 4. The stud wall frames have been going up on the east and south sides of

Sodal Hall.

5. A major volunteer day will be needed within about ten days, or when space can be found on the calendar.
 6. It has been suggested we have a volunteer coordinator to help manage the volunteer days. Although we have a volunteer to fill this position, it was decided to postpone this position.
 7. Suggested that Rick (or someone) put out a sign-up sheet at all events so those persons wanting to help could be contacted by email. Some groups (CFOOTMAD) will not send the work party announcements to their members.
 8. There is a new Avalon key box which will have a code in case renters lose their keys.
 9. Rick will send out some kind of member email soon.
- c. Web site**
- d. Stomp!** Stomp! is mailed now as Educational Material so the postage rate is cut by about 75%.

5. Reports from appointed committees

- a. Budget:** Budget committee has prepared and pre-sent a thorough report of their first meeting. The following supplement to the Financial Committee Report was presented at the meeting tonight by Jim.

Item #6: Financial Documents and Tools

Stan Wilkes has condensed and organized past financial documents ("a vast amount of records") into files that have been re-located at the Avalon in a file cabinet. Chuck and Steward are familiar with the location of this cabinet.

Stan will conduct the annual document organization this coming month (November 2012), which shall consist of transfer of current annual documents to Avalon, and winnowing of old documents already stored there. Jim Borzym will assist so that Stan can show us "what we've got." Stan says that our documents are "up to date".

Stan says that Deborah Howard has been vital in the role of VAC Treasurer, in keeping technical control of the routine accounts. Stan feels her work has been thorough and competent, and therefore essential to his work.

Stan continues to fulfill the role of VAC Accountant, in preparing the annual and periodic statements of accounts, and submitting the annual tax report for VAC.

Stan also submits the annual tax report for Boulder Dance, after an annual consultation with Chuck Palmer.

- b. By-laws:** Since Susie has mailed out the wording on the amendment to the by-laws, we can vote on it at the next meeting. Here it is again.

*"Whereas the Board of Directors has asked to have the Bylaws amended to have the Annual meeting in the spring, shortly after the fiscal year is ended and
Whereas the final report takes a few weeks to complete and
Whereas the Fiscal Year is March 1 to February 28 or 29, and that moving the annual meeting to spring will extend the current directors term by approximately six months this one time only then let it be*

Resolved that the Bylaws be amended as follows:

Article IV section 2 be amended as follows: In order to move the annual meeting to the spring of the year in 2013 the term of office for the current Directors shall be extended until the annual meeting to be held in Spring 2013, approximately five months."

6. Business (Old and New)

- a. Member's Dance moved to Nov 24. Teri Rasmussen is working on plans and will need help as determined by her. Runs from 11am-11pm.
- 7. Next Meeting:** 6 December, 2012. Susan Smith's home. Potluck is a possibility.
- 8. Motion to Adjourn:** Motion passed Meeting adjourned: 9:00 PM.

Respectfully submitted, Susan Smith (for Susie Reisser)