



Village Arts Coalition

Minutes: VAC Board Meeting 4 October 2012 at the home of Susan Smith. Called to order by Larry Utter at 7:10PM.

Present: Susan Smith, Susie Reisser, Jim X. Borzym, Deborah Howard, Rick Thompson, Steward Hartman, Chuck Palmer, Melba Shepard, Larry Utter, Caroline Stepanek, Willard Crary. A quorum was present.

1. **Approval of 9.6.12 Minutes:** Motion - Chuck, 2nd – Susan. Approved.

2. **Standing Reports:**

A. **Treasurer** - Deborah paid the capital call of \$3,000. Paid VAC liability insurance of approximately \$1900. She has Stan's latest financial report.

B. **Avalon Report** - Chuck - **Stage** - had and passed final inspection. Steward hopes to have wood floor in stage storage area this month. Met with Deputy Fire Chief Folden. **Bathroom** - The bathrooms have their in-wall plumbing rough-in.

Installation of ballroom drinking fountains wall support structure in progress to be followed by plumbing rough-in. Soon to schedule inspection of wall structure and rough-in plumbing. **Sodal Hall** - Permit first review by both Fire and Building.

Minor clarifications needed. Finished minor revisions today. Will submit updated drawing tomorrow. Also while reviewing Sodal Hall HVAC system, identified a simplification to return air ducting. This led to a layout modification to the east end of Sodal Hall. This modified design will be more rectangular and more functional with more storage. **Tango Studio** - Future building tenant. Next step is to sign a lease, should have been done by now, slow progress is due to Chuck. **Sprinkler system problem** - When city turned off our building water and turned it back on, we had a serious but thankfully short free flow of water in our sprinkler closet.

Most water flowed outside but about a 12' ring of wet carpet occurred in the church area. Sewer has now been connected to a new sewer main. **Talk with CDOT** to identify a pedestrian access (sidewalk) connect the street sidewalk to our parking lot.

C. **Avalon Rep. Report** - Rick - contracts are coming together. Has made up an application that is working well and can be filled out in 10-15 minutes.

D. **Web Site** - needs help. No report. Membership page has been updated.

3. **Business**

A. **International Festival** - Thank you to Jim for his work on the 2010 grant report submitted to the Boulder Arts Commission. Melba will submit the 2012 report to the Boulder Human Relations Commission. Jim submitted the application for 2013. The Festival filebox has been transferred to Melba. Jim is setting up files for the next coordinator. Suggests a highlight history of festival be written. Melba will do. Jim announced need for coordinator. Melba spoke with Loraine Burger, who is thinking of it.

Donna Shonle has queried re: another possibility. She needs description. Melba will send it. Pay is \$1200 for year.

B. **Immigrant Cultures Week** - Thank you to Susan and Melba for their efforts.

C. **VAC Flier & Poster** - Susan has made flier.

D. **Goals** - Jim - passed current print up. See attached for the updated version. He tallied votes for priority order from the board and put them in order that reflects voting. Still needs work. Can we make projections about when tasks will be done? Wants us to use as a tool at meetings. Change it to make it useful, visit them each meeting. Rick has some thoughts on these too. List can be modified over time. We can take some piece and make detailed plans and proceed.

E. **Bylaws/Annual Meeting** - We have still not seen it via email. His text follows:
“Whereas the Board of Directors has asked to have the Bylaws amended to have the Annual meeting in the spring, shortly after the fiscal year is ended and
Whereas the final report takes a few weeks to complete and
Whereas the Fiscal Year is March 1 to February 28 or 29, and that moving the annual meeting to spring will extend the current directors term by approximately six months this one time only then let it be

Resolved that the Bylaws be amended as follows:

Article IV section 2 be amended as follows: In order to move the annual meeting to the spring of the year in 2013 the term of office for the current Directors shall be extended until the annual meeting to be held in Spring 2013, approximately five months.”

F. **Memorial for Tink Wilson** for a tree and bench, put forth by Sandra Carpenter and Ruth Blueze. Should we contribute? No. Not as an organization.

G. **Rod Memorial**. No bench will be at the Avalon site. Funds for a memorial may be used to purchase chairs for the Avalon.

H. **Avalon Benefit/Dance** - No discussion. Has been postponed.

4. **New Business:**

A. **New Name/Signage** - Discussion on renaming VAC to highlight our function as a dance organization. Chuck would allow us to use Boulder Dance. Look for catchy name and acronym. Continue discussion via email.

B. **Work Between Meetings** - Jim suggests we work between meetings.

5. **Next Meeting Location and Time** - Susan's home, Nov. 1, 7PM.

6. **Motion to adjourn** - Motion - Willard, 2nd - Steward. Passed. Adjourned 9:10PM.

Respectfully submitted,
Susan Reisser
Secretary

Attachment:
VAC Goals

THE VILLAGE ARTS COALITION – STATEMENT OF GOALS

A COALITION OF GROUPS CREATING DANCE AND SPACES FOR DANCE IN THE FRONT RANGE

VAC VITALITY Foster a sustainable, vital Organization.

- Create a business plan including five-year projections
- Protect VAC assets
- Study "Key Man" insurance and determine if this is an action to take
- Conduct business effectively at the Board level
 - cultivate future Board members
 - improve Board meeting agendas and the conduct of these meetings
 - adopt Robert's Rules of Order
 - have committees support reports in advance of Board meetings
 - resolve that Board Members and Committees routinely conduct work between meetings
- Review the Boulder Dance Operating Agreement and determine if any changes are needed
- Review current By-Laws and update them
- Create a yearly budget
- Study the three proposals previously presented for a Board restructuring
- Increase the asset share in Avalon that is owned by VAC
 - encourage donations and bequests
 - transfer control of the Avalon from Chuck Palmer to VAC in a timely manner
- Improve the "ways we work" with our Community
 - increase participation by competent people
 - solicit particular expertise, such as accounting, public relations, and ---- ???
 - convey that it is not necessary to be on the Board in order to volunteer significantly
 - actually do something and not just talk it over

COMMUNICATION Communicate powerfully with Member Groups and Individual Members.

- Routinely reach out to dance groups for participation in work parties at Avalon
- Communicate our concepts for the Avalon
 - "Your Center for Community Dance"
 - "Have Fun – Meet People – Be fit ——— Dance at the Avalon"
- Develop the VAC website and social media as effective tools
- Use an informal newsletter to communicate to our network
- Develop and maintain a list of all local dance groups
 - Recruit new member groups
 - Be inclusive of all groups and look for opportunities for synergy

AVALON DEVELOPMENT Build the Avalon dance spaces.

- Develop Sodal Hall
 - design
 - permit
 - build

plan the migration of groups from the Studio to Sodal Hall (after Ballroom is done)

look at the critical path of tasks and estimate the time to completion

help Chuck advance this project

- Develop signage on the building

- Organize frequent and effective work parties

engender participation from all groups

write up the rationale for volunteering at work parties

develop the "pitch" for convincing people to volunteer at work parties