



## Village Arts Coalition

---

**Minutes: VAC Board Meeting** December 1, 2011, Avalon – Called to order by Larry Utter at 7:09PM.

**Present:** Larry Utter, Susan Smith, Rick Thompson, Chuck Palmer, Jim X. Borzym, Willard Crary, Caroline Stepanek, Melba Shepard, Deborah Howard, Steward Harman. Avalon Representative: Hermine Higgins. A quorum was present.

**Guests:** Cynthia Pagaduan Ignacio.

1. **Minutes Approval:** postponed until January.
2. **Standing Reports:**
  - a. **Treasurer:** emailed.
  - b. **Avalon:** Chuck agreed to contribute to Hermine's computer. The new roof is paid for. Work parties in November went well. The failed heating unit is repaired.
  - c. **Stomp:** A new graphic artist is being considered. The deadline for Jan/Feb is Dec. 7.
  - d. **Web Site:** Rick and Chuck are working on it.
  - e. **Manager's Report:** Target other non-profits and let them know there is space available to rent for functions.
3. **Reports from Appointed Committees:**
  - a. **Bylaws/Clarify Annual Meeting Voting Procedures:** Jim, Willard; Chuck and Steward have been added. Priority given to cleaning up annual meeting. Revise bylaws. Recommend standing rules.
  - b. **Director Term Expirations:** Willard, Deborah, Rick – Chair. Nominating Committee of Susie, Deborah, Melba and Larry will report in January, discuss in January and vote in February.
  - c. **Nominating:**
  - d. **Mission/Name:** Susan (organizer), Jim, Susie, Larry, Rick, Melba
  - e. **Membership:** Susan, Rick, Caroline, Larry
  - f. **How Should Board Conduct its Business:** Jim, Rick, Willard.
4. Send thanks to former board members and to Frank Vernon for his donation.
5. Prioritize – send three suggestions to Larry of what you think the most important things are for the next 18 months, then three things we should work on long-term, after 18 months complete.
6. Guests are not permitted to speak unless recognized by the chair. No new members may be voted in at times other than elections.
7. **Next Meeting:** January 5, 2012, at the Avalon, 7PM.
8. **Meeting Adjournment:** 9:05PM.

Submitted by Willard Crary for Susie Reisser'

## VAC November 2011 Financial Report

The balance on the VAC operating checking account at Chase is, by my reckoning, \$8,187.36. The big jump from last month is due to the annual FDIG cash payout of \$6,343.14 and the annual grant of \$500 from the Huntly Foundation, courtesy of Maggie Butler. Ingvar says future FDIG cash payouts won't be so large because this time he released \$20,000 that had been set aside for roof repairs.

The Chase savings account is almost static at \$549 and change.

The balance on the Avalon account at Wells Fargo is \$31,153.85 as of November 30. I recently signed a bunch of checks that won't clear until next month's statement, so this balance won't be accurate for very long.

REMINDER: VAC is a 501©(3) nonprofit and therefore exempt from sales taxes. I will bring cards with the tax exemption numbers to the meeting. Please use them on all purchases for VAC (unless the store makes it such a hassle it's not worth the bother—groceries are the worst). We should use the numbers for all large purchases.