



## Village Arts Coalition

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VAC Meeting Date: November 4, 2010

Board Attendees: Robert Schaedla, Steward Hartman, Melba Shepard, Anne Vickery, Carla McKenna, Marshall Shapiro (late), Chuck Palmer, Dave Sander, Caroline Stepanek, Deborah Howard, Jeff Pontillo, Willard Crary, Larry Utter, Susie Reisser. VAC Staff: Hermine Higgins.  
Guest: Susan Smith.

Meeting was called to order by Robert at 7:10 PM.

1. **Approval of Minutes:** Willard motioned; Anne seconded. Passed.
2. **Introduction of Members**
3. **Orientation of New Board Member:** Larry Utter.
4. **Financial:** Stan Wilkes has resigned from the board but will continue an active role in maintaining financial statements; he will report less often. Monthly updates have been requested of the treasurer. Deborah reports we have \$3605 in checking and \$4800 in savings (including a \$500 donation from the Huntley Foundation).
5. **STOMP:** Caroline reports that Jane Shepard will not work with layout, and Jessee took that position. She posited a membership drive, working with Donna Shonle, to be mentioned in the December issue.
6. **Web:** Marshall reports that Judy has begun to implement the changes approved at the last board meeting. The blinking calendar requires modification, and she has moved forward on getting rid of main page boxes. A “Festival” page has been added.
7. **Festival:** Hermine will be meeting on 11.15 with HRC to plead for a 2011 grant.
8. **Avalon:** Chuck reported that ARV Concepts has moved out, so we have no tenant in the back. A work party has been scheduled for 11.6. Recycling and composting bins have been added to the back. He plans to place two trash cans in each bathroom, one for paper towels and one for regular trash and will talk to various regular groups are using compostable products. Permits – the church will not build walls but modular partition walls instead.
9. **Protocols & Procedures:** Steward presented a packet that includes: List of Documents for Board Members; Questions about Using Procedures Like Robert’s Rules of Order; Simplified Procedures Based on Robert’s Rules of Orders. He requested members read over the packet and bring forth questions and suggestions. He will work with Marshall and Willard on By-laws and the Documents list.
10. **VAC Review Priority and Action Items for the Year:** Robert brought a preliminary list and noted what’s been covered of the items and requested committees be formed where appropriate. Melba added a thank you party for Stan as an action item, and will work with groups from the dance community in putting this together. Items include;
  - a. VAC Board Meetings, By-Laws and Procedures: Consistent protocol and procedures for the board meeting. Committee: Steward, Marshall, Willard – under way.

- b. International Festival: Committee: Hermine, Melba, Anne, Stan, Bev. A report from the committee re: how to manage and improve has been submitted and will move on to the agenda.
- c. VAC Members/Membership
  - i. Benefits & Obligations of membership in the VAC
  - ii. Concerns of VAC members and dance groups about having a “home”
  - iii. Annual Meeting Attendance
  - iv. Type of Membership

The committee will be: Marshall, Deborah, Larry and Carla. Stan will work with group membership this year so he can address insurance questions. Individual Members is a large subject to be explored.
- d. VAC Board of Directors: Recruitment of Board Members; Orientation of Board Members.
- e. Communications: Committee formed: Anne, Melba and consulting with Hermine.
  - i. Communication with Dance Community
  - ii. Board members don't have complete/timely information about what is going on at the Avalon
- f. Avalon: Communication of Rental Policies & Rates: Scheduling, Types of Events
- g. Rental policy that helps VAC reach goals: Affordable dance space; cover operating costs, purchase shares in Boulder Dance LLC
- h. Build out of dance centers and Security and Health Issues.
- i. Party for Stan.

Robert requested the committees communicate reports.

- 11. **Election of Officers:** The proposed slate was: Robert-President; Marshall-Vice-President; Deborah-Treasurer; Susie-Secretary. The slate was accepted unanimously.
- 12. **New Business:** The smoking issue that came before Robert and Chuck has been dealt with and resolved. Chuck recommends we let this lie, and Robert will respond to the involved parties. The communications committee will devise a way for interested parties to contact the board.
- 13. **Next Meeting:** A standing rule has been made that meetings will be the first Thursday of every month. The next meeting will be December 2, 2010.
- 14. **Adjournment:** Willard motioned we adjourn at 9:00PM; Steward seconded. Passed.

Respectfully submitted,  
Susan Reisser, Secretary