



## Village Arts Coalition

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VAC Meeting  
Location: Avalon Building

Date: December 14, 2009

Board Attendees: Steward Hartman, Deborah Howard, Jane Bunin, Melba Shepard, Carla McKenna, Robert Schaedla, Stan Wilkes, Willard Crary, Anne Vickery, Dave Sander, Chuck Palmer, Caroline Stepanek, Jeff Pontillo. Avalon Representative: Hermine Higgins.

Meeting was called to order by Robert at 7:05 PM.

1. **Minutes** - Deborah moved the approval of November 16 minutes, seconded by Dave, approved unanimously.
2. **International Festival** - Hermine reported. Dates for 2011 are set for June 25 and 26. Grant application for SCFD Funding is a slow process, requiring application to apply in 2010 and, if approved, submit proposal in 2011 for funding in 2012. Competition is great. Application for Human Relations Commission funding will be made through the Impact Fund pot of money, to be submitted in January. Hermine and Melba are working on a grant application for \$2500 from the Boulder Arts Commission. Proposal due Jan. 5. This is potential for 2010.
3. **Library** - Melba reported that space for a library in the Avalon has been approved by Chuck. Planning is on hold until after the holidays.
4. **Boulder Dance LLC**- was discussed in terms of shared funding of renovation and Improvements that have been covered by Chuck exclusively. He has not requested additional funding from VAC, up to the present time. Chuck explained the "capitol call" concept that is included in the operating agreement.
5. **East Ballroom Space** - Chuck reported the east ballroom space has been leased to Rock of the Front Range non-denominational church, beginning in March. The rent of \$4000 per month has been paid six months in advance. The BIFD scheduling of that space for a workshop in early April will be honored.
6. **Credit Card for Avalon Representative** - Hermine requested board approval of a credit card application, for her to make purchases at COSTCO, using our tax-exempt status. Steward moved, THE BOARD AUTHORIZE THE VAC MANAGER TO OBTAIN THE COSTCO RELATED MEMBERSHIP CREDIT CARD TO PURCHASE ITEMS FOR MANAGING THE AVALON BALLROOM. Seconded by Chuck and passed in a unanimous vote.
7. **Recycling** - Chuck reported on current recycling efforts at the Avalon. Hermine presented her research on price comparisons for biodegradable tableware and for recycling bins and pick up. Steward moved, THE BOARD AUTHORIZE THE VAC MANAGER TO CHOOSE THE MOST COST EFFECTIVE METHODS TO INSTITUTE RECYCLING AS TECHNICALLY FEASIBLE. Carla seconded; passed unanimously.

7. **Insurance** - Stan initiated a discussion of the need for a VAC insurance policy for renters of the Avalon. After lengthy discussion, Melba moved, THE BOARD DIRECT THE EXECUTIVE DIRECTOR TO ESTABLISH A POLICY REGARDING INSURANCE FOR USERS OF THE AVALON AND TO IMPLEMENT THE POLICY. Seconded by Dave who proposed a friendly amendment, A COMMITTEE OF BOARD MEMBERS WORK WITH CHUCK TO CREATE THE POLICY. MELBA ACCEPTED THE AMENDMENT. A vote resulted in 10 affirmative, 1 negative, 2 abstaining. Stan and Robert will work with Chuck to create an insurance policy and report back to the board.

8. **Financial** - Stan presented the financial report through November 2009.

Robert announced the remaining agenda items will be added to the January 18 meeting agenda. Willard moved for adjournment, seconded by Dave, passed unanimously, and the meeting adjourned at 9:25.

Respectfully submitted,  
Melba Shepard