



Village Arts Coalition

VAC Meeting

Date: November 16, 2009

Location: Avalon Building

Board Attendees: Steward Hartman, Deborah Howard, Jane Bunin, Marshall Shapiro, Melba Shepard, Robert Schaedla, Stan Wilkes, Willard Crary, Anne Vickery, Dave Sander, Susie Reisser. Avalon Representative: Hermine Higgins.

Meeting was called to order by Melba at 7:05 PM.

1. **Approval of Minutes:** Minutes of the September 21 meeting were approved unanimously with a spelling correction. Anne made the motion, Deborah seconded. Minutes of the annual meeting, October 25, were approved unanimously, with spelling correction. Dave motioned; Marshall seconded.
2. **Election of Officers:** This slate was offered: Robert – president; Steward – vice president; Susan – secretary; Deborah – treasurer. Anne made a motion to accept the slate; Marshall seconded, and it passed unanimously. Melba turned the meeting over to Robert, who thanked her for her contribution. Meetings will continue on third Mondays, 7PM.
3. **International Festival:** Hermine reported that we did not get our grant from the city; our email address had been dropped from their register, and she thereby submitted the application late. They rejected her appeal. An impact grant can be applied for in January, for educational purposes, which we might not meet. The budget allocation is down, and \$1500 is the maximum award. She will look into sponsors and other grant possibilities.
4. **Web Site:** Marshall presented statistics regarding use one year ago and now – up from 356 hits to 2,127. From now, though, it should grow moderately.
5. **Library:** Melba, Ingvar, and Lavinia met Friday to select possible rooms at the Avalon for library use. They found two adjoining rooms they would like to have, pending Chuck's approval. The team brainstormed and decided the library should serve the Front Range area, and they will apply for a grant. Names are being considered. The library will reach beyond media and will include costumes, music and more. Actual work will commence after the first of the year.
6. **Financial:** Stan provided a three month update. The balance in the VAC cash account has been reduced to \$526, and VAC's net income is currently negative, a first for many years. Interest income is down. Computer and web expenses are up. The insurance bill was large, and the rate has been raised. Miscellaneous expenses have increased, largely due to the extravaganza party, and newsletter costs are up. Avalon gross receipts are down from last year. We are dependent on the Avalon income, and it's down.

7. **Insurance Policy Update:** Stan - We have made our first claim, after first receiving agent advice not to submit, then being advised to. We have a new agent. The premium has been paid. Most of the premium relates to operations. The portion for the umbrella for member groups is small. Stan posited allocation of more of the premium to groups versus to the Avalon. Discussion followed regarding users of the Avalon and proof of insurance, either ours or theirs. Stan was asked to come up with a structure and policy. MOTION: Marshall – “The regular scheduled renters of the Avalon shall have proof of insurance.” Stan seconded, passed unanimously.
8. **IRS Communication:** Stan - We submit 1099 forms for subcontractors and received notice that one does not match the Social Security Administration number. Hermine provided a copy of the card.
9. **Membership Delinquent Dues:** Stan – four groups have not yet paid and have been sent notices. One has responded.
10. **Director Revolt Against the Colorado Secretary of State:** Stan – registrations of organization to solicit charitable contributions must be filed on-line; Stan has attempted to do so on paper and has been rejected. Robert will assist.
11. **Avalon Report:** Hermine announced that the east hall has not brought in much revenue, but as of March 15 will be rented full-time to a church. Avalon rentals have picked up. Robert presented a review of section 4.2 of the Boulder LLC Operating Agreement, regarding contributions and vote. We need to make sure that Robert is the VAC representative, and he will then work with Ingvar and Chuck for clarification, review and adjustment of this section, and what VAC may owe. Robert also wants to pursue creating a budget with Deborah.
12. **Extravaganza Party:** The party was a success, but hasn't yielded increased numbers of volunteers for Avalon work parties. If we host such an event again, charging a fee for admission to all who aren't members was discussed. Workshops went well, but the party wasn't successful at melding the various communities. Ways need to be found to accomplish this.
13. **VAC Environmental Responsibility:** Jane wants to pursue ways of making the Avalon greener. She will gather information and then make recommendations.
14. **Membership:** Melba has created a memo, but it will be considered at the next meeting.
15. **December Meeting Date:** Dave moved and Deborah seconded that we meet December 14 rather than the 21st.

The next regular board meeting is December 14, at 7PM.

The meeting adjourned at 9:10 PM. Melba motioned, Dave seconded.

Respectfully submitted,
Susan Reisser