



Village Arts Coalition

VAC Meeting Date: August 18, 2008

Location: Avalon Building

Board Attendees: Melba Shepard, Deborah Howard, Steward Hartman, Marshall Shapiro, Robert Schaedla, Anne Vickery, Hermine Higgins, Caroline Stepanek, Chuck Palmer, Susan Reisser.

Meeting was called to order by Melba at 7:40 PM.

1. Approval of Minutes: Chuck moved to accept, Marshall seconded, passed.
2. Financial: Stan Wilkes was absent, so there was no update regarding the festival. Deborah reported that VAC now has only the Avalon operations account at Wells Fargo Bank. Chuck's signature will be added to that. At Chase Bank, we have an operations account and an investment account, holding \$43,000. The board will consider purchasing another share of the Avalon. Chuck will work with Stan on assessing the cost and will present at the October meeting.
New Member Group: a country dance group, the New London Assembly has joined the VAC. Steward asked whether they are included on the VAC insurance policy. Stan will be asked to answer that question.
3. International Festival: no financial update. Deborah reports that bills may be outstanding.
4. Stomp: Caroline reported problems with the last issue. The November/December issue may be devoted to either Ingvar's celebration, or to volunteers and the celebration. A request was made to remove Ingvar's name as the VAC contact, and also to list the September 6 work party with a request for volunteer help.
5. VAC Web Site: Marshall talked with Judy about the changes and will get an estimate of the cost. He distributed a detailed breakdown of the usage and reports that the site is doing well. It received approximately 350 visits last month.
6. By-laws: Steward is looking into further revision, based on Robert's Rules of Order, and will make no recommendations until after the annual meeting.
7. Agenda for the Annual Meeting: It will be October 5, 4:30PM. Melba will make a draft agenda and run it by the board at the next meeting.
8. Avalon: Chuck submitted a last special use application to the county last Thursday, stating five primary uses for the property. Building and electrical inspections happened, and the coat room was closed because the circuit breaker panel in that room poses a fire hazard until it receives a special enclosure. The ballroom ceiling fabric was taken down and will be replaced with fabric certified to be fire retardant. Chuck has two samples. Chuck and Hermine are polishing the bookkeeping processes Robert presented a report on possibly utilizing

Quickbooks to account for activities at the Avalon, with the hope of being able to produce reports similar to the finances accounting, with transparency and documentation. It requires further discussion with Chuck and Hermine. In a discussion of the Boulder Dance/ VAC Agreement, Melba pointed out that some concern has been expressed about wording and raised the issue of Chuck's approaching marriage and whether or not that would affect the terms of the agreement in an unfortunate event of Chuck's demise. Chuck assured the board that the Avalon is outside the purview of the marriage.

Next Meeting: September 15.

9. The meeting adjourned at 9:10PM, Steward motioned, Deborah seconded.

Respectfully submitted,

Susan Reisser