



## Village Arts Coalition

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VAC Meeting      Date: June 16, 2008

Location: Avalon Building

Board Attendees: Melba Shepard, Marshall Shapiro, Caroline Stepanek, Robert Schaedla, Hermine Higgins, Chuck Palmer, Betty England, Stan Wilkes, Dave Sander, Jane Bunin, Susan Reisser

Public Attendee: Willard Crary.

Meeting was called to order by Melba at 7:35 PM.

1. Approval of minutes: 4.21.08 – Chuck motioned; Marshall seconded. Approved. 5.19.08 – Marshall motioned; Betty seconded. Approved.
2. International Festival: Marshall presented the status. We will pay the extra \$50 to have the bathrooms cleaned. Ilana is working with decorations, and Melba will help. Phil is making a new frame. Marshall has contacted the Camera and the Denver Post for calendar postings, and is placing pamphlets and posters. Security is set. Caroline will pick up trash collection needs. Willard will bring sandbags for signs, and Stan will bring tape. Alex will get a ladder to hang the flags. Chuck will wet up the VAC booth. Invar is working with the floor, to add new parts. Robert reported on vending: we currently have 17 trade vendors for \$2653, and one food vendor, Sts. Peter and Paul Greek Orthodox Church. Competition between vendors and those with carts and businesses on the mall is becoming an increasing problem that we should examine for the future. Seven tables and chairs are needed, and Chuck can provide those from the Avalon. Robert has the cash box. Groups need to be reminded to bring their own sound operators.
3. Financial Report: Stan announced a new group has joined – the Watch Your Step! Vintage Dance Vignettes. He then made a report as of May 31, 2008 on the first three months of the new fiscal year.
4. Modified Financial Procedures: Stan presented the current situation regarding the dual banks, money market accounts, signers, etc. with suggestions and letters to make appropriate changes to put the control back with the board. Stan has met with both banks, drafted the letters, and had approval from the banks. Stan: I make a resolution that the board approved the form letters which will be sent to both Chase Bank and Wells Fargo Banks to establish new banking procedures to give the board of directors control of all banking accounts at both banks. Dave seconded; passed unanimously. Discussion also followed to change the mailing address for the VAC to 6185 Arapahoe Rd., Unit B, Boulder, CO 80303. It was decided to removed Anne, Donna and Ingvar from the Chase Bank account. Stan

- motioned: The signers on both Chase Bank accounts will be Melba Shepard, Robert Schaedla, and Deborah Howard. Chuck motioned; Dave seconded; passed unanimously. Chuck motioned: I move that Robert, Chuck and Deborah are signators on the Wells Fargo-Avalon checking account. Jane seconded; passed unanimously. Stan motioned: I make a motion that the Wells Fargo money market account be closed. Chuck seconded; passed unanimously. Stan: I propose we transfer \$34,000 from the Wells Fargo account to the Chase Bank account. Dave seconded; passed unanimously.
5. Ingvar Recognition: Melba proposed we have a party to celebrate Ingvar's long-standing contributions to the community, possibly in October, at the Avalon. Betty motioned; Dave seconded. Consensus.
  6. Stomp: no report.
  7. Web: Hermine wants a dance lesson section added to the web. Caroline will help to find teachers for that section.
  8. Avalon: Chuck reported the floor has a new \$3,000 finish. He hired dry wall finishers to complete the stage and a painter, who has primed the surface. An unofficial county inspection took place 10 days ago, with pleasing results. The subsequent electrical inspection was less conclusive. A traffic study on the parking is moving forward, for a completed building with special use review. Halina purchased more banquet chairs that will replace the rolling office chairs that damage the kitchen floor. Chuck is working on a new lit front sign. He also wants to have signage for smoke free and gun free property, also in Spanish.
  9. The meeting adjourned at 10:05, motioned by Robert and seconded by Dave.

Respectfully submitted,

Susan Reisser