



Village Arts Coalition

VAC Meeting

Date: 02.18.08

Location: Avalon Building

Board Attendees: Melba Shepard, Ingvar Sodal, Steward Hartman, Anne Vickery, Dave Sander, Donna Schonle, Chuck Palmer, Caroline Stepanek, Stan Wilkes, Deborah Howard, Robert Schaedla, Marshall Shapiro, Jane Bunin, Susan Reisser

Public Attendee: Mario Escobar

Meeting was called to order by Melba Shepard at 7:35 pm.

1. **Past meeting minutes:** Correction on section 6 to be addressed later in this report. Melba motioned to approve the minutes from the January meeting. Anne and Deborah seconded, and the motion passed unanimously.
2. **Financial report:** Stan says major changes in statement will be coming. He needs numbers from Jim Borzym, concerning the donated piano. He has everything except the piano information. Stan plans to make changes/corrections in the accounting system. The building fund will be zeroed out by end of year, Feb. 28. Presentation of assets will be revamped. Group dues are coming in well. No changes in the festival report. Stan will not be here to present the financial statement in March, and it may wait until the April meeting.
3. **Festival:** Robert, Marshall and Donna spoke about the festival and the account. The Human Relations Grant presentations were completed in Sept., with last year's approved, and also this year's, for the same amount as last year. The contract is signed and notarized. Donna has the temporary tent permit.

Robert – has secured the fireproofing, working on PR. The festival committee is: Robert, Anne, Stan, Ingvar, and Marshall, Donna. Marshall is doing behind the scenes work. Stan will do a lot of the hands on. In good shape with regard to the schedule. Marshall is trying to contact NASA for a live feed downlink from the International Space Station or to see if NASA could schedule a road-show. A preliminary flier was passed around. Caroline wants to see "dance" on the flier. Anne recommended starting search for security now.

Robert – vendor issues. He'll work with Marshall on this. Problems occur with competition between store owners and cart vendors – the city has mandated that there cannot be direct competition with these: candy, general food, clothing, jewelry. Contradictions exist within the city definition, but it really boils down to the business owners who complain. We can be docked points if complaints are received. Melba asked what the penalties could be. Whether we should have

vendors, how many blocks they should cover, and such issues were discussed. Money will be lost if we don't have vendors. Robert asked, are we willing to run a deficit? Chuck made a motion that it is okay to run a deficit for the 2008 international festival. Steward seconded. The motion passed with one opposed. Anne and Stan will help with this.

The committee which met with the city was told that banners can be hung from the street lights, but we would have to create them. The city will hang them for free this year. Agreement that it should be pursued. Marshall would like to make them generic enough to be reused every year.

4. **VAC Manager:** Ingvar reported that Hermine is out of town. She is working out well and doing a good job. Rentals going well, bookings for summer and fall are filling.
5. **Ballroom Design:** Chuck made a presentation on a TV screen, giving history of the Avalon ballroom design and projected ideas for décor and for the air conditioning, which will have large grilles in columns between the windows for good air flow. He is moving forward with artists and designers on colors, trim finishes, drapery, etc. Discussion followed on current art on walls, possibilities for the interim time until the room has columns, etc. Some artists have concerns about the security of the facility.
6. **Avalon Operations:** Chuck – the drawings have been turned down by the county, due to lack of a licensed electrician's approval, and because several things are incomplete. The electrician is close to having the wiring completed. The power plan schematic needs to be signed off by an electrical engineer. In the near future, Chuck will update floor plans for drawings to meet the county requirements. It will include a code review page for the whole building.

Ingvar –made a preliminary suggestion that perhaps Chuck under Boulder Dance should be in charge of ballroom operations for now, since he's so involved with the construction and decoration, noting that there would be more consistency in the operation if we did it that way. This would mean VAC giving up the lease. Sometime in the future when the construction is completed, the lease could come back to VAC. A clear line of authority is important within the operation. This would make a significant change that we should think about, but would reflect the current situation on the ground. There is currently overlap and conflict. The split of authority at the present time needs clarification. A great deal of discussion followed. Melba recommended a committee work on this to define the relationship between Boulder Dance and VAC and the issues involved.

ACTION: a committee was formed with Ingvar as chair, Stan, Steward, Chuck, Robert, and they will review the situation and report to the board.

7. **Minutes revision** – section 6. Remove parenthetical inclusion on apple computer.

ACTION: Steward will write that up. Maybe it should be announced in STOMP.

Adjournment motioned by Steward, Deborah seconded, and the board agreed at 10:00PM. The next meeting of the VAC Board will occur on Monday, March 17, 2008. If you are attending, please park behind the building and use the back door entrance.

Respectfully submitted,

Susan Reisser