

# **VILLAGE ARTS COALITION ANNUAL MEETING**

OCTOBER 21, 2007

## **Minutes of the meeting**

The meeting was held in Anne Vickery's home at 5552 Pennsylvania Ave. in Boulder. The business meeting was preceded by a "gourmet" potluck. Members of the board, individual VAC members, representatives of VAC member and groups and guests, were in attendance.

### **1. FINANCIAL REPORT**

Stan Wilkes presented the February end-of year report of VAC finances, and made a hard copy of details available for the review of interested members. He pointed out that, with the addition and success of the Avalon, VAC finances have become more complicated, but the organization is in good shape economically. Stan also reported on the progress of negotiations with the VAC insurance provider. The provider has added a plan, which will cover the VAC responsibilities at Avalon. Negotiations of the charge for additional coverage are still in process.

### **2. VAC INTERNATIONAL FESTIVAL**

Melba announced that the 2007 International festival was another success, coordinated by Donna Shonle, with assistance of Anne Vickery, who had coordinated it for the previous 16 years.

Robert Schaedla gave a rundown of the vendor activity. He described two issues that have arisen. One is that any vendor placed on county property must be nonprofit. As a result, no vendors were placed on county property this year. Now the city has required that none of the vendors may be in competition with the city sponsored vending carts and businesses on the mall. The definition of "competition" must be clarified with the city.

Anne Vickery discussed the general situation with the festival. Donna has had to resign as coordinator, which is a demanding volunteer position. It was stressed that more involvement is needed. Otto Verdoner and Melba agreed to write a letter describing various volunteer positions to be filled and send it to the member groups.

Anne stressed that the issue of a coordinator is critical. If a coordinator cannot be recruited, VAC may not have a festival in 2008.

### **3. STOMP!**

Ingvar Sodal reported that, upon the resignation of Yannick Nelson as Volunteer Editor of Stomp!, and with the difficulty of finding volunteers for the editor position, the board decided to employ a professional editor/printer. This requires that the

contributors to the newsletter assume more responsibility for submission of information. Ingvar described the process to be used, involving a two week notice to contributors, to submit information, and a deadline to print and distribute the newsletter before the beginning date on each issue. Caroline Stepanek will coordinate the process with the editor and seek a feature article for each issue.

#### 4. WEB SITE/PORTAL

Ingvar announced that the board had decided to contract with a web designer to create a new web site which will serve as a web portal for member groups to enter their information and activities. Judi Dressler, who designed the site, demonstrated an almost complete, version of the new site.

The former web master, Spenser Nelson, was thanked for his several years of maintaining the VAC web site, some aspects of which are used in the new version.

#### 5. AVALON REPORT

Ingvar is the VAC representative to the LLC with the building owner, Chuck Palmer. Ingvar reported on the Avalon rental use, the types of renters involved and requirements and cooperation of the renters. The Avalon is rented every weekend and most week evenings. While we try to keep the rental rate reasonable for member groups, the fee for community groups is greater, helping to increase revenue.

Chuck reported on the progress of renovation of the building, the negotiations with the county and plans for improvements in the ballroom. The Boulder County Department closed down further construction on the facility, a year ago, because a building permit had not been acquired. Their staff must approve the work that has been done on the building before further construction may be done. Chuck has presented drawings of that work and is waiting for approval. The other problem with the county has to do with zoning. A consultant has been hired to negotiate with the county on that issue. Halina Morgucz has made a tremendous contribution in planning and implementing the interior decorations of the ballroom, having recently installed 1000 yards of decorative material to improve the ceiling detail.

#### 6. VAC MANAGER

Ingvar reported that the demands for scheduling at the ballroom, along with other activities of the VAC have become great enough to require a half time position of VAC Manager. The Board of Directors has determined that income from rental of the ballroom is such that the organization can accommodate the salary for a manager. A job description has been created, and applications for the position are now being solicited.

## 7. ELECTION OF BOARD MEMBERS

Ingvar reported for the Nominating Committee. Board members whose three year terms are expiring this year are Jane Bunin, Deborah Howard, Yannick Nelson and Melba Shepard. T.L. Hughes has resigned from the board one year before his term has ended. Jane, Deborah and Melba have agreed to serve an additional three year term. Stan Wilkes, who served as president for an extended period of time and who retired from the board last year, has agreed to run again. Susan Reisser was introduced as a new candidate for membership. Nomination was opened for additional candidates. Hearing none, the election process was carried out.

Robert Schaedla, Willard Crary and Sally Sodal served as election judges. Ballots were issued to representatives of VAC group members. Individual members caucused and chose a member to submit their vote. The votes were counted, and all of the five candidates were elected unanimously to a term of three years on the VAC Board of Directors.

Melba thanked everyone for attending and for bringing food for the potluck dinner.

The meeting was adjourned at 7:55 pm.

The next meeting of the board will be held on Monday, November 19, 2007, 7:30 pm at the Avalon, 6185 Arapahoe.