



Village Arts Coalition

VAC Meeting

Date: 11/19/2007

Location: Avalon Building

Board Attendees: Melba Shepard, Ingvar Sodal, Deborah Howard, Marshall Shapiro, Betty England, Steward Hartman, Anne Vickery, Carol Hall, Robert Schaedla, Carol Hall, Caroline Stepanek.

Public Attendee: Laurel Fanning (with USA Dance)

Meeting was called to order by Melba Shepard at 7:33pm.

1. **Past meeting minutes:** Steward motioned to approve the minutes from the October meeting. Caroline Stepanek noted that both she and Carol Hall's name is missing from the roster for that meeting. Marshall agreed to modify accordingly. Melba seconded and the motion passed unanimously.

2. **Board Member Election :**

This year's slate of candidates includes:

President	- Melba Shepard
Vice-President	- Ingvar Sodal
Treasurer	- Deborah Howard
Secretary	- ????

Marshall agreed to be the temporary secretary until a permanent replacement can be found.

MOTION: Anne moved to approve this slate of VAC Board member officers. Carol seconded and the motion passed unanimously.

3. **VAC International Festival:** Donna received a congratulatory letter from Boulder's Human Relations Committee. See attachment as separate attachment.

At the annual meeting – Otto and Melba agreed to get a letter out to the VAC member and performing groups asking for help with coordinating the festival.

ACTION: Melba will work with Otto to draft and mail this letter.

Current Festival committee members include: Robert, Stan, Anne and Marshall.

Anne mentioned that we still need logistics and decoration committee members.

Ilana sent the Board the results from her impromptu festival survey. Generally, the responses she got were favorable. Copies of the responses can be found in a separate attachment. THANK YOU Ilana!

Marshall mentioned that he felt the idea of doing a survey after each festival is a good idea, he would have preferred if the Board had approved the format of the survey prior to sending it out. Everyone agreed that the feedback was welcome, and that the Board needed to formalize the process for next year.

4. **STOMP Report:** Ingvar, Caroline, and Melba talked with the publisher of the last edition of the STOMP. Although everyone was generally happy with the new layout and process there was room for improvements. Suggestions included:
 - a. Do not use the green color for the paper, use white instead.
 - b. Change the format of the calendar to follow a standard layout.
 - c. Fix the gibberish lettering (PIP is very embarrassed about that, and have agreed to print the next issue for free to make up for their oversights)

The new STOMP is costing the VAC about \$100 more per issue with the editing and layout work provided by the printer.

5. **Web Portal:** Ingvar reported that he has sent out a few user names and password to “test the waters” with the new web portal. As the testing has progress ok, he will send out user names and passwords to approximately 78 more potential users. The general consensus is that the new Web Portal came out great and will function as a central place where people can learn about the VAC and the organizations affiliated with the VAC. **GREAT JOB INGVAR!!! THANKS!**
6. **VAC By-Laws:** Steward noted that the by-laws committee did not meet.

ACTION: Marshall will mail the proposed amendments agreed upon in September’s meeting out to all of the Board members before the next meeting.

7. **VAC Manager Position:** Ingvar introduced Laurel to the Board. She is a potential candidate for the VAC manager position. As both Ingvar and Chuck have already interviewed Laurel, Robert (the last remaining committee member) mentioned that he would like to interview her after the meeting. Ingvar mentioned that there is another candidate as well. Laurel mentioned that she is currently affiliated with USA Dance and, if hired, she could begin at the beginning of 2008.
8. **Avalon Report:** A general discussion about forming an Avalon Ballroom decoration committee ensued. This topic was shelved, per Chuck’s request, until the next meeting. Anne and others would like to see a general landscaping plan for the Avalon site.

Ingvar reported that Chuck was working overtime to try and get the drawings the county needed complete before he left on vacation. Unfortunately, he was unable to get that accomplished. Chuck did meet with an electrician and they did review a number of important electrical issues. An example being that there cannot be wires suspended from the ceiling. Ingvar mentioned that there are still some important issues on the stage that need permanent solutions to, but in general the electrical issues are being worked out. He also reported that Boulder Dance LLC and our two major Avalon renters are doing fine.

- 9. Donations:** Invar mentioned that the VAC recently received a \$1000 dollar donation from the Huntley Foundation. He also mentioned that he received a \$25 dollar donation from Peter Deitch. Marshall explained that the donation from his friend Peter was generated by a Rockies wager. Marshall read Peter's note to the Board, and everyone had a good laugh. Ingvar also mentioned that the VAC now has 4, yes four, pianos that were donated over time.
- 10. Next Meeting:** Ingvar moved to adjourn the meeting, Marshall seconded and the Board agreed at 9:35pm. The next meeting of the VAC Board will occur on December 17th, 2007, at the Avalon Building at 7:30pm. If you are attending, please park behind the building and use the back door entrance.